

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 13th DAY OF AUGUST 2024, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:02 p.m. at the place above designated were: Charlie Pitigliano, presiding, Tony Nunes, Craig Smith, Chuck Mayer, and Stan Creelman. Robert Uchita was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of the July 9, 2024 Board of Trustees Meeting.

The minutes of the board meeting held on July 9, 2024, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Craig Smith, and unanimously carried, the minutes of the board meeting held on July 9, 2024, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7559 - 7594, Payment of Direct Deposit Numbers DD 1756 - DD 1769; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21964, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #*****4633.

The board members reviewed the District's US Bank checking account, check numbers 7559 - 7594, payment of direct deposit numbers DD 1756 - DD 1769, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21964 in the sum of \$237,655.23, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Stan Creelman, seconded by Charles Mayer, and unanimously carried, the US Bank checking account, check numbers 7559 - 7594, payment of direct deposit numbers DD 1756 - DD 1769, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21964 in the sum of \$237,655.23, were approved.

Agenda Item No. 4: Discussion, Decision and Potential Action to Approve Adair & Evans for FY 23/24 Audit.

Michelle advised that the District received a proposal from Adair & Evans to conduct the District's audit for fiscal year 2023/2024, at a cost not to exceed \$13,500.00. Upon a motion by Tony Nunes, seconded by Craig Smith, and unanimously carried, the board approved the Adair & Evans engagement letter for fiscal year 2023/2024, as presented and authorized the general manager to execute the engagement letter.

Agenda Item No. 5: District Activity to Date.

Jacob presented the board with an overview of the District's activity to date. He also reported that the District started a trial for Medalar.

Agenda Item No. 6: Manager's Report.

- a. District Activity to Date - Michelle briefly reviewed the District's activity to date and the California Arbovirus Surveillance Bulletin #17.
- b. Reimbursement for Emergency Preparedness Workshop - Michelle reported the District received reimbursement.
- c. CalPers Conference - August - Michelle advised that Josie will be attending the CalPers Conference on behalf of the District.
- d. CSDA Annual Conference - September - Michelle reported that Jacob would be attending the SDA Annual Conference on behalf of the District.

Agenda Item No. 7: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Stan Creelman, seconded by Craig Smith, and unanimously carried, the meeting was adjourned at 1:34 p.m.

SECRETARY